



# 環境可持續發展項目資助計劃

## Subsidy Scheme on Environmental Enhancement Projects

計劃旨在鼓勵同學推行可實行的方案以改善書院宿舍／校園／社區環境，或提高同學的環保意識，你便有機會獲得書院資助(上限為\$4,500)，推行你的環保大計！

The scheme is to encourage students to launch a green project for the College, hostels, campus or the community, by providing a practical proposal to us on enhancing students' environmental awareness or improving the environment with the College's sponsorship (Maximum subsidy is \$4,500)!

### Successful Projects in previous years

#### 成功資助計劃例子



截止報名日期

DEADLINE:  
16/2/2024

# 環境可持續發展項目資助計劃申請須知

## SUBSIDY SCHEME ON ENVIRONMENTAL ENHANCEMENT PROJECTS GUIDANCE NOTES

### 參加單位

#### Participating Unit



- 以**小組**為單位，每組**2-8人**不限，其中逸夫書院的同學必須達半數或以上  
**In groups of 2-8 students**, with Shaw students being the majority.
- 名額有限，方案內容須切合計劃宗旨方獲考慮  
Quota is limited. Only proposals which fulfill the programme objectives will be considered.

### 時間表

#### Time line



- By 16/2/2024 **或以前**  
提交**方案計劃書**以供批核，**字數不限**，但必須包括**小組成員聯絡名單及財政預算表**  
**Written proposals, with no word counts limit**, are to be submitted by the deadline for approval. **A member contact list** and **a budget plan** should be provided.
- By 22/3/2024 **或以前**  
通知同學獲批項目  
Students of the approved projects will be notified.
- By 31/5/2024 **或以前**  
提交五百字或以上的中期及最後報告，並附有財政報告及開支單據  
Written progress and final report of 500 words or above, are to be submitted, with a financial report and relevant receipts.

### 資助金額

#### Subsidy Amount



- 各參加單位的資助上限為**HK\$4,500**  
Maximum subsidy for each participating unit is **HK\$4,500**.
- 項目獲成功批核後，書院將發放**半數資助金額**  
**Half of the subsidy** is to be granted upon approval of the proposal.
- 完成計劃後，以**實報實銷方式**領取或歸還餘額  
Remaining subsidy is to be reimbursed from/ returned to the College according to **actual expenses**.

### 備註

#### Remarks

- 書院或會邀請獲資助同學於合適的途徑匯報活動成果。  
College may invite students to report their project outcomes via suitable channels.

### 查詢

#### Enquiry

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