



**Shaw College**  
**Outstanding Student Society Awards 2023/24**  
**傑出學生團體獎 2023/24**

### **Objectives**

The awards are established to recognize student societies for their exemplary service and encourage them to strive for better services to its members and fellow students.

### **Number and Value of Awards**

**1. Shaw College Student Union Outstanding Student Society Award**

1 award will be offered in the amount of HK\$4,000 to the student society of the year  
(The awarded student society should be affiliated to Shaw College Student Union.)

**2. Shaw College Outstanding Student Society Award**

3 awards will be offered; each in the amount of HK\$4,000

### **Eligibility and Selection Criteria**

The awards will be awarded to Shaw College student societies that have started their term of service in 2022/23 academic year and completed their term of service in 2023/24 academic year and have:

1. accomplished their stated goals; (達成既定目標)
2. provided exemplary service; (服務表現傑出)
3. demonstrated responsible stewardship and collaborative efforts;  
(妥善保管及運用資源，並且發揮團隊精神)
4. shown initiative in addressing existing or new campus or community needs;  
(主動回應校園群體的需要)
5. made a significant positive impact on their target student population; and  
(對目標學生群體有顯著正面的影響)
6. developed a responsible transition plan for the continued success of the society.  
(盡責完成交接工作)

### **Selection Process**

1. Applicants will be assessed on the basis of their application documents.
2. Short-listed societies may be invited to an interview organized by the Scholarship, Award and Financial Assistance Committee of Shaw College.

### **Application Guidelines**

1. Applicants are required to complete and submit the online application form <https://cloud.itsc.cuhk.edu.hk/webform/view.php?id=13684061> on or before 11:59pm, 25 March 2024 (Monday).
  2. Print out the application form in PDF format received via CUHK email address, together with the following required supporting documents, submit to Information Counter at LG1, Wen Lan Tang, Shaw College on or before 4:00pm, 28 March 2024 (Thursday).
    - 2.1 Working plan;
    - 2.2 Budget plan and financial report;
    - 2.3 Annual report;
    - 2.4 A statement, not exceeding two pages, highlighting how your society reflects the award criteria; and
    - 2.6 A list of committee members including name, position held, student I.D., major department and year of study.
  3. A letter of recommendation from the advisor of your society/teacher that support your application is required. You may invite the advisor to send the recommendation separately to the Secretary of Scholarship, Award and Financial Assistance Committee
  4. Deadline for online application is **11:59pm, 25 March 2024 (Monday)**.
  5. Deadline for submitting supporting documents is **4:00pm, 28 March 2024 (Thursday)**.
- Late and/or incomplete application will not be considered.

### **Enquiry**

[fionaho@cuhk.edu.hk](mailto:fionaho@cuhk.edu.hk)

**Shaw College**  
**Outstanding Student Society Awards 2023/24**

Name of Applicant:

**Recommendation** (to be completed by the referee)\*

In what capacity did you know the applicant and how long have you known him/her?

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Reasons for recommending the applicant for the award:

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Name: \_\_\_\_\_ Contact no.: \_\_\_\_\_  
Position: \_\_\_\_\_ Department/Unit: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Remarks:**

1. **The referee may separately forward this recommendation to the Secretary of Scholarship, Award and Financial Assistance Committee, LG 1/F, Wen Lan Tang, Shaw College or email to [joyceng@cuhk.edu.hk](mailto:joyceng@cuhk.edu.hk) .**
2. **To avoid conflict of interest, Chairman and Secretary of Scholarship, Award and Financial Assistance Committee are not eligible for serving as referees.**

***(Deadline: 4:00pm, 28 March 2024 Thursday)***