



逸夫書院 Shaw College
學生宿舍 2023/24 年度入/退宿登記表
Student Hostel Check-in/out Record 2023/24

負責職員/樓導師: _____
(for Staff Use Only)

入宿 (Check-in)

住宿期 Residence Period: _____
宿舍 Hostel: _____
房號 Room No: _____ 床位 Bed: _____
學生類型 Type of Student: _____
中文姓名 Chinese Name: _____
English Name: _____
學號 Student ID: _____ 性別 Gender: _____
主修 Major: _____ 年級 Year of Study: _____
聯絡電話 Contact No.: _____ 電郵地址 Email: _____
住址
Home Address: _____
通訊地址
Correspondence Address: _____



緊急連絡人 (Emergency Contact)

姓名 Name: _____ 與宿生關係
聯絡電話 Contact No.: _____ Relationship
地址 w/ student: _____
Address: _____

退宿後經自動轉賬發還按金 (Deposit Refund via Auto-pay after check-out)

銀行編號及名稱 Bank Code and Name: _____
儲蓄戶口賬號 Savings Account No: _____

本人明瞭並願意遵守「逸夫書院學生宿舍規則」。

I understand and shall comply with the Student Hostel Regulations.

本人明白上述資料將會保密處理, 並只與本人在逸夫書院住宿相關事宜之用。

I understand and agree that the information supplied here shall be kept confidential and used only in relation to my hostel accommodation at Shaw College.

入宿日期 / / 宿生簽名
Check-in Date: _____ / _____ / _____ Signature: _____
(DD) (MM) (YYYY)

退宿 (Check-out)

本人確定已帶走或已清理宿舍房間內個人物品 (包括垃圾)。

I confirm that my personal belongings (including garbage) in the hostel have been taken away.

退宿日期 / / 宿生簽名
Check-out Date: _____ / _____ / _____ Signature: _____
(DD) (MM) (YYYY)